

PDPA AUDIT

In Thailand, the **Personal Data Protection Act B.E. 2562 (2019)** (“PDPA”) establishes comprehensive legal requirements governing the collection, use, disclosure, and protection of personal data. Organizations are expected to implement appropriate internal frameworks to ensure lawful, transparent, and secure data management.

Periodic PDPA audits assess whether an organization’s policies, documentation, and operational practices comply with legal requirements and data protection standards. The audit provides a systematic review of the organization’s personal data protection framework, identifying compliance gaps, assessing legal risks, and recommending practical improvements. This process helps strengthen internal governance, enhance transparency in data management, and demonstrate accountability to regulators, customers, and business partners.

Why PDPA Audit Matters for Management

Failure to comply with PDPA obligations may expose organizations to regulatory penalties, criminal penalties, civil liability, and reputational damage. A PDPA audit provides management with a clear understanding of the organization’s current compliance status and identifies areas requiring improvement to reduce legal and operational risks.

Why One Asia Lawyers

One Asia Lawyers (“OAL”) provides comprehensive PDPA Audit Services to assess and strengthen an organization’s compliance with the PDPA. Our services include the review of legal documentation, internal operational processes, and personnel practices relating to personal data management.

PDPA audits are conducted by OAL’s data protection specialists, who are trained and certified by reputable institutions in Thailand and have extensive experience advising businesses across various industries on PDPA compliance frameworks.

OUR SERVICES

1. PDPA Checklist and Document Review

We conduct a comprehensive assessment of the organization’s PDPA implementation status through a structured compliance checklist based on applicable legal requirements and recognized data protection standards.

The review includes an examination of key PDPA compliance documentation, for example:

- Record of Processing Activities (ROPA)
- Privacy Policies for different categories of data subjects
- Consent Forms for various purposes
- Other supporting templates

In addition to document review, we also examine relevant internal documentation and operational practices within the organization, for example:

- Organizational personal data protection policies
- Personal Data Management Processes

Through this review, we assess whether both the organization’s documentation and operational practices are consistent with PDPA requirements and aligned with recognized best practices in data protection compliance.

2. PDPA Interview

We conduct structured interviews with relevant personnel from key departments, such as Human Resources, Marketing, IT, and Operations, to assess their understanding of PDPA requirements and personal data protection responsibilities.

These interviews allow us to verify whether the organization’s actual operational practices are consistent with internal policies and documented procedures. This process helps identify potential compliance gaps between documentation and real operational practices, allowing organizations to better assess and mitigate data protection risks.

3. Executive Report

Upon completion of the audit, we prepare a comprehensive Executive Report designed for management review.

The report summarizes the key findings of the audit, including:

- Assessment of the organization’s current level of PDPA compliance
- Identification of legal risks or compliance deficiencies
- Gap analysis between existing practices and PDPA requirements
- Legal recommendations and practical improvement measures tailored to the organization’s business operations

The Executive Report provides management with clear guidance to enhance PDPA compliance, strengthen internal governance, and implement sustainable data protection practices across the organization.

Contact Information

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